

**Bellaire Village Council
Meeting Minutes
February 16, 2011**

1. **Call to Order:** President Schulz called the meeting to order at 7:00 PM.
2. **Roll Call Attendance:**
 - Present:** Officers Dave Schulz, Helen Schuckel, Butch Dewey, Brent Nelson, Anne Wendling, Dennis Balon & Trish Drollinger.
 - Absent:** N/A
 - Staff Present:** Cathy Odom, Ken Stead, Brad Rowe & Janet Koch.
 - Also Present:** Betty Hoover, Colette Stanish, Caroline Pfund, Dan Bean & Linda Gallagher.
3. **Approval of Agenda:** The agenda was approved.
 - Motion by Wendling, seconded by Schuckel, to approve the agenda as presented.**
 - Motion carried by voice vote.**
4. **Conflict of Interest:** Trustee Drollinger stated her conflict with the approval of the public safety budget.
5. **Consent Agenda:** The consent agenda was approved.
 - Motion by Dewey, seconded by Nelson, to approve the consent agenda as presented.**
 - Motion carried by voice vote.**
6. **Public Comment on Agenda Items:** None presented.
7. **Old Business:** The following items were presented.
 - a) **Wages:** Wage increases were discussed and also whether to approve the budget with or without them in order to wait for the Governor's announcements of possible revenue cuts.
 - Motion by Balon, seconded by Schuckel, to approve a \$.35 an hour wage increase for all employees. Motion carried by unanimous voice vote.**
 - Motion by Schulz, seconded by Balon, to approve the budget with the wages included with the provision to amend at the next Village Council meeting.**
 - Motion carried by unanimous voice vote.**
 - b) **FY2011-12 Resolutions #02 and #03 of 2011:** The budget for FY2011-12 will need to be approved by these resolutions.
 - Motion by Dewey, seconded by Nelson, to adopt Resolution #02 of 2011, approving the adoption of the FY2011-12 operational budget as presented in the proposed budget, as well as the proposed millage rates to support this budget.**
 - Motion carried by unanimous roll call vote.**
 - Motion by Dewey, seconded by Balon, to adopt Resolution #03 of 2011, approving the adoption of the FY2011-12 public safety budget and the Village entire budget.**
 - Motion carried by roll call vote with one abstention of Trustee Drollinger.**
 - c) **Camera Update:** The Administration Committee discussed this during the budget process and with Chief Rowe and at this current time there is questionable benefit to investing approximately another \$5,000 into the cameras. If we need to discuss in the future we will do so.
 - d) **Sewer Bond-Non Taxing Entity Information:** We received quotes from Mr. White to further pursue charging non taxing entities for a portion of the bond debt. We have

placed some expense into the budget for him to continue his study. President Schulz informed Mr. Garwood that we were still in the process of costing out the scenarios and when that is done we will be meeting with all of the entities involved.

Motion by Balon, seconded by Schulz, to have Mr. White continue with supplying both non taxing entity scenarios mentioned in his quote and to proceed with drawing up the municipal agreements with the townships.

Motion carried by unanimous voice vote.

8. **New Business:** The following items were presented.

- a) **Historical Society Request:** Betty Hoover from the Historical Society presented an annual report for the museum and also asked permission to use the council chambers Memorial Day weekend for an event to honor the families of civil war veterans.

Motion by Schulz, seconded by Schuckel, to support the Historical Society request to use the council chambers for their civil war event.

Motion carried by unanimous voice vote.

- b) **FY2010-11 Budget Amendments:** Budget amendments were presented for this fiscal year. One is needed in major streets due to the heavy snowfall that put the plowing budget over what was expected and one is needed in the sewer fund to reflect the extra principal payment made on the general obligation bond.

Motion by Dewey, seconded by Drollinger, to approve the budget amendments as presented. Motion carried by unanimous voice vote.

- c) **Meeting Day:** Council approved in the budget changing how many meetings they have in a month from two to one, but to have the option of additional meetings as necessary. This would save the Village approximately \$6,600 a year in meeting fees. The decision to be made is on which day Council would like to have their meetings.

Motion by Schulz, seconded by Wendling, to establish the first Wednesday of the month as the regular scheduled Village Council meeting.

Motion carried by unanimous voice vote.

- d) **Vacation Time:** Paid leave time was changed to start on March 1 for all employees, but there has been a problem with having too many employees needing to use their time before the end of the year which leaves the Village short staffed on some days. The Administration Committee would like to change paid leave time to begin on an employee's anniversary date and to allow an extension for using what employees currently have left to May 31, 2011.

Motion by Dewey, seconded by Nelson, to change paid leave time to anniversary date from March 1, with the extension of current unused vacation time to May 31, 2011.

Motion carried by unanimous voice vote.

- e) **Employee Handbook Amendment:** To reflect the change in paid leave time, the handbook will need to be amended.

Motion by Dewey, seconded by Schulz, to approve the amendment to the handbook to reflect the change in paid leave time as presented.

Motion carried by unanimous voice vote.

- f) **Little League Request:** Rob Goodwin from the Bellaire Summer Ball League would like permission to replace the fencing at the little league fields with a chain link fence at their expense. Discussion if they need to talk with the County or if we do occurred and it was noted that staff would look into it.

Motion by Dewey, seconded by Nelson, to approve the Little League request to place a chain link fence at the Little League fields. Motion carried by unanimous voice vote.

9. Discussion Items:

- a. **Streetlight Replacement Costs:** There has been discussion about changing the bulbs in the streetlights for a higher lumen to brighten it up downtown. They are currently a 70 watt bulb. To replace them with an 80 watt it would cost approximately \$22,600 and to replace with a 100 watt bulb it would cost approximately \$25,000. If council would like them replaced, we would have to check to see if the grant would allow us to do so. It was questioned if we received the correct bulbs ordered and Ken Stead will make sure we did.

10. Department/Committee Reports

- a) *Committee Reports:* None presented.
- b) *Clerk/Planner:* received information about a Village to City seminar and would like to know if it is something that Council would be interested in and it was noted not to pursue this at this time. President Schulz noted that he and Janet will be attending a way finding seminar on March 1, 2011.
- c) *Deputy Clerk/Treasurer:* None presented.
- d) *Department of Public Works:* None presented.
- e) *Police Department:* made some arrests for a B & E and with plea agreements found that this closed out many of the unsolved B & E's from our area. Part of the plea agreement is they won't be charged with the B & E's, but there may be restitution.
- f) *Planning Commission:* None presented.

11. Closing Member/Public Comments:

- *David Schulz:* stated that he will meet with Mr. Mills about the road vacation.
- *Butch Dewey:* commended the staff and the President on their work with the budget.
- *Dan Bean:* stated that the County is revamping the Marine Patrol and are looking for someone to work it. There is training in Houghton and they are looking for personnel, retired or others who will work weekends and someone who will come back every year.

12. Adjourn: Meeting adjourned at 7:48 P.M.

Compiled by Cathy Odom, Deputy Clerk
Minutes are subject to approval.

Approved: _____

Date: _____